



How to Add an Email Address to a Customer's Account

In some cases, you may not have a customer's email address during the controller setup process. If you used the **SKIP** feature when setting up the controller, you can add the email address at a later time. To complete this process, follow these steps.

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1. Sign in to your [Hydrawise](#) [1] account.
2. Click on the **MULTI-SITE MANAGER** (☰) icon on the upper right-hand side of the app.
3. Click on **MY CUSTOMERS** (☰).
4. Locate the customer's name and click it to open **CUSTOMER DETAILS**.
5. In the **USER** category, click the (☰) icon.
6. Click **EDIT**.
7. Enter the customer's email address and click **OK**.

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